

# P|C|P|L

## Plain City Public Library Video & DVD Policy

1. Borrower must have a valid library card
2. A photo ID (driver's license or state ID) OR 2 other valid pieces of ID are required to obtain a card. Parents must sign a permission form for their children under the age of 18
3. There is a **TWO WEEK WAITING PERIOD** for anyone who is not already a registered borrower
4. Unregistered customers may not pick up films for registered borrowers
5. Videos/DVDs must be checked out by the person whose name is on the library card
6. The loan period is 3 days for all DVDs, all children's films, all young adult films, and new VHS tapes. A 7 day loan period applies to all other VHS tapes and all informational videos & DVDs
7. There is a limit of 3 videos/DVDs per library card. Videos/DVDs may not be renewed
8. Parents may restrict their minor children's access to only videos/DVDs in the children's collection
9. You must be 18 years of age to check out R-rated films
10. Overdue fines are \$1.00 per day for each item checked out. A video return is located at the rear of the library for use when the library is closed
11. Please return Videos/DVDs to the front desk when the library is open
12. In the case of a lost or damaged Video/DVD, the full replacement cost will be charged
13. Customers with fines totaling \$5.00 or more will be suspended from borrowing until the fines are paid
14. **VIDEOS ARE FOR PRIVATE HOME USE ONLY AND MAY NOT BE PLAYED FOR ANY PUBLIC PERFORMANCE WHETHER OR NOT ADMISSION IS CHARGED**

### IMPORTANT!

Companies, organizations, and individuals who wish to publicly exhibit copyrighted motion pictures and audio-visual works, **MUST SECURE LICENSES TO DO SO**. This requirement applies equally to profit-making organizations and non-profit organizations and institutions such as schools, churches, prisons, etc.

